

Pricelist
2020

memo

Terms of Sale

Pricing Policy

All prices shown for products and accessories are manufacturer's suggested list price. Prices shown do not include appropriate taxes, crating (if applicable), storage and installation charges. Memo reserves the right to amend price lists, change designs, and discontinue or add models without prior notice. Price list of latest date supersedes and cancels all previous lists. All orders accepted are subject to prices upon receipt of order.

Payment Terms

Except as otherwise specified, all orders require a 50% deposit with the balance due with thirty (30) days from the invoice date. All payments are payable in U.S. dollars. Lead times start after the receipt of deposit. Payments not made by the due date may incur, at the sole discretion of Memo, a late payment service charge of 1.5% per month. All payments and deposits are non-refundable.

Changes and Cancellations

Customers will receive a written confirmation of pricing, credit terms and estimated completion date. Changes to orders or cancellations made after production has begun will carry extra charges based on expenses incurred.

Shipping

Memo list prices include standard cartoning and standard surface freight to any point within the 48 contiguous United States. For shipments to Alaska, Hawaii and International destinations, additional shipping and handling charges will apply. Additional freight charges will be provided at the time of quote. Orders are shipped blanket wrapped as standard. If crating is requested or required, additional charges will apply. For a schedule of crating charges, please consult page 6 of this pricelist.

Freight Claims

Product is shipped FOB Factory, freight prepaid and allowed via truck. The title of goods changes to the purchaser when merchandise leaves Memo's dock and any subsequent freight damage and all freight claims are the responsibility of the purchaser. All shipments are transferred to the transportation company in good condition.

Purchaser should inspect cartons and product upon receipt and note the condition and any damage or shortage on the Bill of Lading. The purchaser should file all claims of evident damage or product shortages with the freight company and request an inspection. Shipping cartons and packaging should be retained for carrier inspection and the damaged product should be kept in the receiving location. If the freight carrier will not perform the inspection, purchaser should prepare an affidavit; noting that the freight company refused to comply with an inspection - citing date and time.

Any concealed damage claims against Memo for apparent damages must be made by the purchaser in writing within seven (7) business days after delivery. Failure to do so shall constitute acceptance of the product and waiver of any apparent damages. Any relevant damage or shortages to blanket wrapped shipments must be noted on the Bill of Lading at the time of delivery.

Custom Requests

Requests to modify existing products (Modifications) or to produce ground-up solutions (Specials) should be submitted to our customer service group, at which time they will be assessed and submitted for design and engineering approval. All custom requests will elicit a receipt and a response will be provided within 48 hours of receipt. Upon approval, a price and lead-time quote will be generated and provided for customer review and acceptance.

Limited Lifetime Warranty

Memo Furniture warrants its products, to the original user and for the original purpose, to be free of defects in design, material and workmanship, given normal use and care for the lifetime of the product from the date of invoice. This warranty does not include damage from accident, alteration, misuse, normal wear and tear, transportation or improper installation and maintenance.

During the warranty period, Memo Furniture, at its option, will repair or replace any product which, upon inspection by Memo Furniture or its designated representative, is deemed to be defective in materials or workmanship and is covered by this warranty.

This warranty does not apply to defects in components not manufactured by Memo Furniture. In these cases, the warranty period provided by the supplier of the component will apply. The liability of Memo Furniture is limited to furnishing new parts as may be necessary to replace any item that may prove to be defective in material or workmanship. Memo Furniture will make every effort to replace parts if they are available from the supplier of those parts. We will not assume liability of charges for labor, consequential expenses or damages incurred.

Textiles and leathers are not warranted against fading or normal wear, customer induced cuts or tears or irregularities in the registration of printed textile patterns. Due to natural variations, in which Memo Furniture has no control, this warranty does not extend to color, grain, texture or the durability or suitability of any exterior surface coatings or treatments.

This warranty is void in cases of damage in transit, negligence, abuse, abnormal usage, misuse, accidents, and improper cleaning and maintenance. Normal aging and wear of woven and non-woven upholstery are exempt from this warranty.

All other warranties, expressed or implied, are excluded. Memo Furniture shall not be liable for incidental or consequential damages of any sort.

If you have any questions or wish to file a claim against this warranty, please contact Customer Service at +1 206 995 8780.

Customer Service

Memo's Customer Service Group is trained to assist with quotes, orders, custom requests, product details, warranty inquiries, and to answer general questions.

We can be reached Monday through Friday, 7:00 am – 5:00 pm Pacific Time, directly at +1 206 995 8780 or via email at info@memofurniture.com.

Inquiries received after-hours via voicemail or email will receive a response before the close of business on the following business day.

Please visit www.memofurniture.com for answers to most questions including product prices, specifications, photos, SketchUp and Revit files, and marketing material. Additionally, a local sales representative can assist you further. Contact names and numbers are also available on our website.

Crate Fee Schedule

Product	NET
Array Drawer Modules	
Drawer Module - Single	75
Drawer Module - Double	100
Drawer Module - Triple	125
Array Overhead Storage	
Overhead Storage - Sngl.	75
Overhead Storage - Dbl.	100
Overhead Storage - Trpl.	125
Array Work Stations	
Compact Work Station	150
Array Sink Stations	
Sink Only	75
Sink + Drawer Left	125
Sink + Drawer Right	125
Array Wardrobes	
Wardrobe, Floor Based	125
Wall Mounted, Basic	125
Wall Mounted, Low	125
Array Bridge Surfaces	
Bridge Table Surface - Single	75
Bridge Table Surface - Double	125

Memo list prices include standard cartoning. The above fees apply when more durable crating is requested or required.

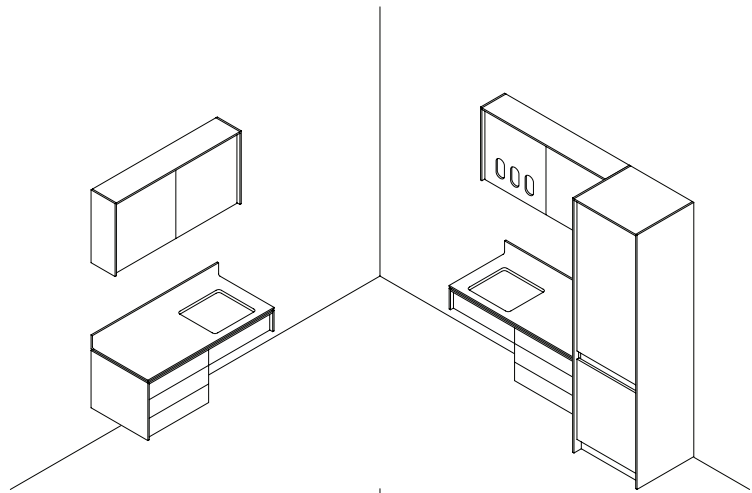
For larger quantities, crating fees may be reduced from the stated prices and reflected in the quote.

Array Casework

Designed by George Simons Jr., 2017

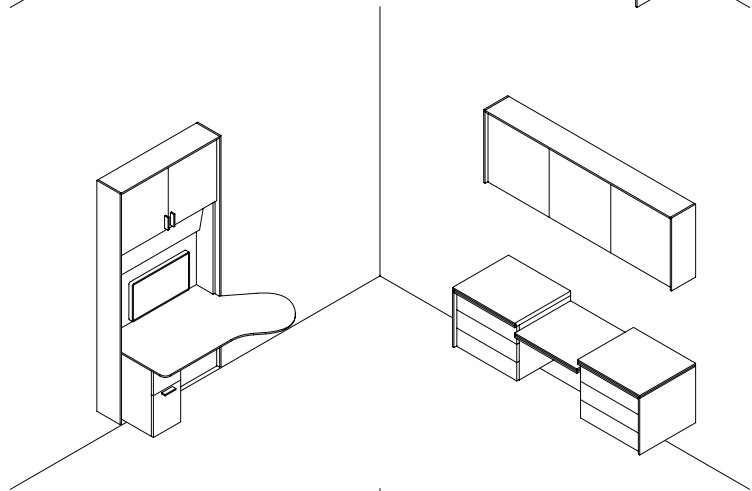
Array modular casework offers continuity of line, form, and detail across a broad range of standard and custom configurations. Shown on this page are examples of standard configurations, although there are endless combination possibilities

Left:
Exam Room Sink Station



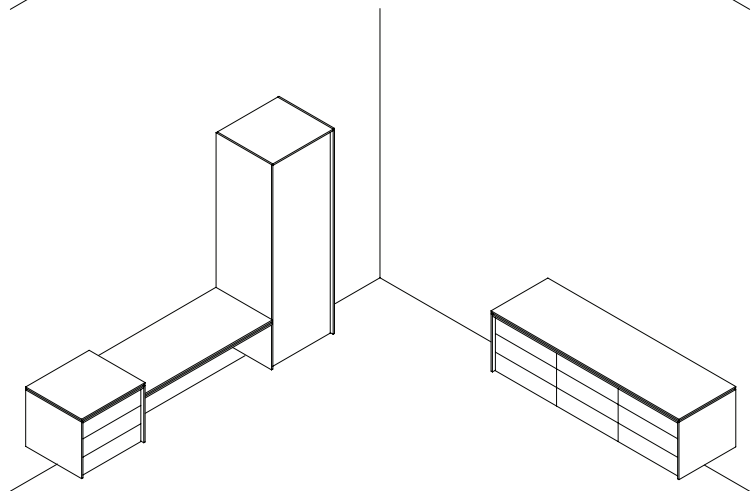
Right:
Expanded Exam Room Sink Station

Left:
Exam Room Compact Workstation



Right:
Desk Arrangement

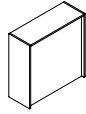
Left:
Dorm Room Desk with Wardrobe



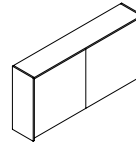
Right:
Conference Room Credenza

Array Casework - Standard Modules

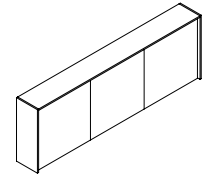
Overhead Storage



Overhead Storage - Single
GS02-U1

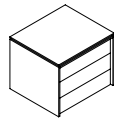


Overhead Storage - Double
GS02-U2

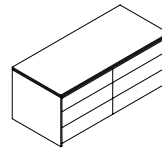


Overhead Storage - Triple
GS02-U3

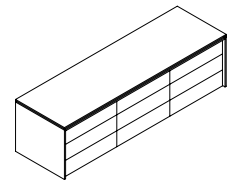
Drawer Modules



Drawer Module - Single
GS02-D1

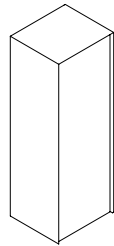


Drawer Module - Double
GS02-D2



Drawer Module - Triple
GS02-D3

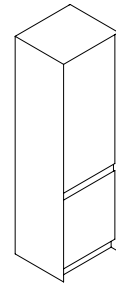
Wardrobes



Wardrobe - Basic
GS02-W1

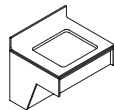


Wardrobe - with Drawers
GS02-W2

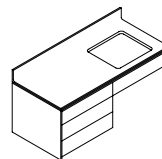


Wardrobe - with Linen Cart
GS02-WF

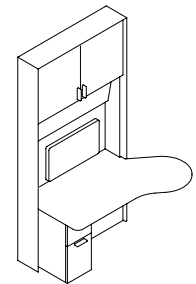
Lavatories & Workstation



Sink Station - Single
GS02-S1



Sink Station - with Drawers
GS02-S2



Compact Work Station
GS02-WS

The standards and options listed on this page apply to most but not all Array products.
For step-by-step specifications and quotes, please contact us at quotes@memofurniture.com

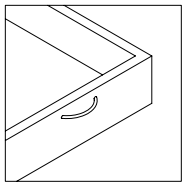
Standard Features

- Doors, Drawers, and Facia
- Outer Case Wrap
- Door and Drawer Pulls
- Soft Close Euro Hinge
- Undermount, Soft Close Drawer Slides
- White LPL Case

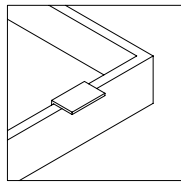
Standard Options

- Veneer Doors, Drawers, and Facia
- Veneer Wrap
- Glove Dispenser for Overhead Storage
- Paper Towel Dispenser for Overhead Storage
- Extra Adjsutable Shelves

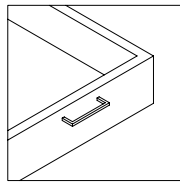
Pulls



Bow Pull

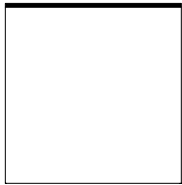


Tab Pull

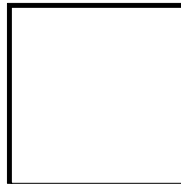


Straight Pull

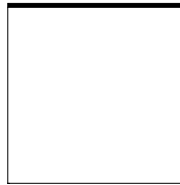
Wrap Configurations



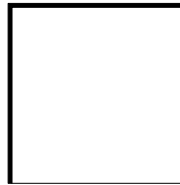
Top Only (standard)



Top + Left



Top + Right



Top + Left + Right

Standard Finishes

- Laminate (HPL) Choose from our open line laminates or request a specific one.
- Solid Surface Choose from Corian or LG Hi-Macs products.
- Veneer Choose from Memo Wood Finishes online at → [Finishes Page](#)

Notes

- Doors can be specified hinge-right or hinge-left during quote process - for most Array products.
- Case wrap can be specified as full, open left, open right, or open both sides - for most Array products.
- All pulls standard in Brushed Nickel.